INDEX
VOLUME XXIX, 1947

A

Accident prevention. Promotes safe driving of city cars, 182

Administration. Administrative services, 145-146; Bane, Frank: Chart for state-local relations, 37; Changes in administrative organization, 24

Admissions taxes. Cities consider admissions taxes, 306

Ahern, Philip C.: Citywide survey on substandard housing, 21

Air pollution control. Several cities adopt air pollution control measures, 202-203

Airports. Bollinger, Lynn L.: Leasing airport facilities. I. Factors in airport user charges, 230-34; II. How to determine airport landing area charges, 258-60; III. Factors in leasing airports to fixed-base operators, 290-95; Buses, airports, and utility rates, 146; Cities get federal airports, 145; Financing airports returned to cities by federal government, 261-65; Municipal airport news, 247; Puts airport on paying basis, 176-77; Recent federal actions, 51, 76, 140, 267, 299, 333; State aid for city airports, 143; Trend in airport, electric, and gas utilities, 362

Alien property. Recent federal action, 17

American Municipal Association. Holds 24th annual conference, 360

American Society of Planning Officials. City planners discuss planning goals and techniques, 204

Annexation. Actions on metropolitan problems, 278-79; Annexation, consolidation, separation, 276-77; Annexed areas costly to city, 307-308; Ballert, Albert G.: Lesson in annexation procedure, 234-36; City annexes outside areas, 28; Gordy, J. Forsythe: Atlanta annexation defeated, 308-309; More than 250 cities annexed outlying areas during 1946, 107-108; Moxe to annex outlying areas, 246; Outside areas ask annexation, 175; Twenty-five cities annex land, 82

Archives. Van Schreeven, William J.: How to handle municipal records, 66-69

Assessment. Assessed valuations going up, 115, 343; Cities survey assessment procedures, 114; Harrell, C. A.: City appoints assessor and modernizes assessment procedures, 302-303; Toward better tax assessments, 181

Atkinson, John B.: City plans broad recreation program, 171-72

Aviation. Airline terminal and taxes, 58; Curb on reckless flying, 278; New state legislation affecting cities, 288

Awards. Service and merit awards, 115; Winners in pedestrian safety contest, 213-14

B

Baird, Charles R.: City analyses requests for new employees, 300-301

Ballert, Albert G.: Lesson in annexation procedure, 234-36

Bane, Frank: Chart for state-local relations, 36-40

Billboards. State bans billboards, 116

Biser, D. Benton: Low-cost methods of maintaining sheet asphalt streets, 77-78

Bollinger, Lynn L.: Leasing airport facilities. I. Factors in airport user charges, 230-34; II. How to determine airport landing area charges, 258-60; III. Factors in leasing airports to fixed-base operators, 290-95

Bonds. Bond sales, 343; Milwaukee vote favors bonds, 113; Municipal bond yields, 22, 54, 81, 112, 142, 174, 209, 242, 271, 304, 338, 361; New bond issues voted, 214; People approve bond issues, 245; Revenue bonds for parking lots, 340; Revenue bonds for sewage plant, 363; Some new bond issues, 146-47; Survey of municipal policy on financing capital improvements, 104-106; Voters approve one billion in bonds, 364

Bondsmen. Regulates professional bondsmen, 277-78

Bromage, Arthur W.: In-service training for municipal emloyees, 10-12

Bugbee, Percy: How to prevent hotel fires, 43-47

Building. Preparation and revision of building codes, 73-75; Recent federal action, 18; Trends, 366

Business. City promotes business activity, 119

C

Capes, Robert P.: State helps cities to prevent juvenile delinquency, 19-20

Capital improvements, *see* Public works

Carpenter, H. Beach: Pay-as-you-go policy for capital improvements of small city, 139-40

Cemeteries. Cities acquire new cemeteries, 340; Cities may acquire army cemeteries, 246; Management and financing of municipal cemeteries, 165-69

Charters. Many cities adopt new charters, 83-84

Childs, Richard S.: City managers, how you have grown! 318; Theories of responsive government proved practical, 353-57

City halls. Large city proposes branch city halls, 179; Small city plans new city hall, 216

City management. Custer, Richard H.: University sponsors training institute for managers, 335-36; Graves, Richard: Challenge of top management, 350-53; Highlights of city manager's conference, 319-26; University of Florida sponsors short course for city managers, 240-41

City planning. City planning news, 273; City planning notes, 57; City sells planning to school kids, 182; Exhibit sells city planning, 366; Rezone to enforce master plan, 84; Rezoning to stop blight, 119; Rowlands, David D.: Improving appearance of cities, 2-4; School kids learn about city planning, 215. *See also* Planning

Civil service. Cornell, Herbert W.: Legal restraints on political activity of public employees, 190-95; Film strips portray methods of selecting civil service employees, 110-11

Codes. Adopts new ordinance code, 113; Building codes, 18; Preparation and revision of building codes, 73-75; Small city codifies its ordinances, 248; *See also* Ordinances

Consolidation. Actions on metropolitan problems, 278-79; Annexation, consolidation, separation, 276-77; City-county consolidation, 57; Moak, Lennox L.: Voters in Baton Rouge approve city-county consolidation, 302

Construction. Recent federal actions, 300; Value of construction contracts, 22, 54, 81, 112, 142, 174, 209, 242, 271, 304, 338, 361

INDEX
VOLUME XXIX, 1947

A

Accident prevention. Promotes safe driving of city cars, 182

Administration. Administrative services, 145-146; Bane, Frank: Chart for state-local relations, 37; Changes in administrative organization, 24

Admissions taxes. Cities consider admissions taxes, 306

Ahern, Philip C.: Citywide survey on substandard housing, 21

Air pollution control. Several cities adopt air pollution control measures, 202-203

Airports. Bollinger, Lynn L.: Leasing airport facilities. I. Factors in airport user charges, 230-34; II. How to determine airport landing area charges, 258-60; III. Factors in leasing airports to fixed-base operators, 290-95; Buses, airports, and utility rates, 146; Cities get federal airports, 145; Financing airports returned to cities by federal government, 261-65; Municipal airport news, 247; Puts airport on paying basis, 176-77; Recent federal actions, 51, 76, 140, 267, 299, 333; State aid for city airports, 143; Trend in airport, electric, and gas utilities, 362

Alien property. Recent federal action, 17

American Municipal Association. Holds 24th annual conference, 360

American Society of Planning Officials. City planners discuss planning goals and techniques, 204

Annexation. Actions on metropolitan problems, 278-79; Annexation, consolidation, separation, 276-77; Annexed areas costly to city, 307-308; Ballert, Albert G.: Lesson in annexation procedure, 234-36; City annexes outside areas, 28; Gordy, J. Forsythe: Atlanta annexation defeated, 308-309; More than 250 cities annexed outlying areas during 1946, 107-108; Moxe to annex outlying areas, 246; Outside areas ask annexation, 175; Twenty-five cities annex land, 82

Archives. Van Schreeven, William J.: How to handle municipal records, 66-69

Assessment. Assessed valuations going up, 115, 343; Cities survey assessment procedures, 114; Harrell, C. A.: City appoints assessor and modernizes assessment procedures, 302-303; Toward better tax assessments, 181

Atkinson, John B.: City plans broad recreation program, 171-72

Aviation. Airline terminal and taxes, 58; Curb on reckless flying, 278; New state legislation affecting cities, 288

Awards. Service and merit awards, 115; Winners in pedestrian safety contest, 213-14

B

Baird, Charles R.: City analyses requests for new employees, 300-301

Ballert, Albert G.: Lesson in annexation procedure, 234-36

Bane, Frank: Chart for state-local relations, 36-40

Billboards. State bans billboards, 116

Biser, D. Benton: Low-cost methods of maintaining sheet asphalt streets, 77-78

Bollinger, Lynn L.: Leasing airport facilities. I. Factors in airport user charges, 230-34; II. How to determine airport landing area charges, 258-60; III. Factors in leasing airports to fixed-base operators, 290-95

Bonds. Bond sales, 343; Milwaukee vote favors bonds, 113; Municipal bond yields, 22, 54, 81, 112, 142, 174, 209, 242, 271, 304, 338, 361; New bond issues voted, 214; People approve bond issues, 245; Revenue bonds for parking lots, 340; Revenue bonds for sewage plant, 363; Some new bond issues, 146-47; Survey of municipal policy on financing capital improvements, 104-106; Voters approve one billion in bonds, 364

Bondsmen. Regulates professional bondsmen, 277-78

Bromage, Arthur W.: In-service training for municipal emloyees, 10-12

Bugbee, Percy: How to prevent hotel fires, 43-47

Building. Preparation and revision of building codes, 73-75; Recent federal action, 18; Trends, 366

Business. City promotes business activity, 119

C

Capes, Robert P.: State helps cities to prevent juvenile delinquency, 19-20

Capital improvements, *see* Public works

Carpenter, H. Beach: Pay-as-you-go policy for capital improvements of small city, 139-40

Cemeteries. Cities acquire new cemeteries, 340; Cities may acquire army cemeteries, 246; Management and financing of municipal cemeteries, 165-69

Charters. Many cities adopt new charters, 83-84

Childs, Richard S.: City managers, how you have grown! 318; Theories of responsive government proved practical, 353-57

City halls. Large city proposes branch city halls, 179; Small city plans new city hall, 216

City management. Custer, Richard H.: University sponsors training institute for managers, 335-36; Graves, Richard: Challenge of top management, 350-53; Highlights of city manager's conference, 319-26; University of Florida sponsors short course for city managers, 240-41

City planning. City planning news, 273; City planning notes, 57; City sells planning to school kids, 182; Exhibit sells city planning, 366; Rezone to enforce master plan, 84; Rezoning to stop blight, 119; Rowlands, David D.: Improving appearance of cities, 2-4; School kids learn about city planning, 215. *See also* Planning

Civil service. Cornell, Herbert W.: Legal restraints on political activity of public employees, 190-95; Film strips portray methods of selecting civil service employees, 110-11

Codes. Adopts new ordinance code, 113; Building codes, 18; Preparation and revision of building codes, 73-75; Small city codifies its ordinances, 248; *See also* Ordinances

Consolidation. Actions on metropolitan problems, 278-79; Annexation, consolidation, separation, 276-77; City-county consolidation, 57; Moak, Lennox L.: Voters in Baton Rouge approve city-county consolidation, 302

Construction. Recent federal actions, 300; Value of construction contracts, 22, 54, 81, 112, 142, 174, 209, 242, 271, 304, 338, 361

INDEX

Contests. Winners in fire and traffic contests, 148
Coop, F. R.: Training municipal employees in public relations, 50
Cornell, Herbert W.: Legal restraints on political activity of public employees, 190-95
Cost of living. Cost-of-living pay adjustment plans, 13-17, 359; Cost-of-living trends, 22, 54, 81, 112, 142, 174, 209, 242, 271, 304, 338, 361
Council-manager plan. Childs, Richard S.: City managers, how you have grown! 318; Childs, Richard S.: Theories of responsive government proved practical, 353-57; Eight cities adopt council-manager plan, 212; Fifteen cities adopt manager plan, 149; Fifteen places adopt manager plan, 114; Graves, Richard: Challenge of top management, 350-53; Highlights of city managers' conference, 320-24; Nineteen cities adopt manager plan, 279; Trend toward simplifying organization and procedures, 359-60
Court decisions. City not liable for damage, 84; Courts rule on veterans' preference, 243-44; Recent federal action, 17, 76; Some recent court decisions, 212-13; Some recent state court decisions, 86; What courts are deciding, 149
Crime. Decrease of crime in urban areas, 339
Crowley, John C.: Some new state laws affecting cities, 326-29
Current Municipal Problems, *see* Municipal problems. Current municipal problems
Custer, Richard H.: Trends in reporting to public, 40-43; University sponsors training institute for managers, 335-36

D

Debt. Carpenter, H. Beach: Pay-as-you-go policy for capital improvements of small city, 139-40; Revenue, expenditure and debt trends analyzed by Census Bureau, 78-79
Disaster relief. Recent federal actions, 333

E

Elliott, Clarence H.: Training employees in public relations, 222-25; Training municipal employees in public relations, 47-49
Emmerich, Herbert: Three international conferences of municipal interest held in Europe, 303
Employee organizations, *see* Unions
Employees, *see* Personnel
Employment. City regulates outside employment, 211; Minneapolis adopts FEP ordinance, 119; Peitzsch, Frederick C.: Trends in municipal personnel problems, 126-27; Simon, Herbert A., and Simon, Dorothea Pye: Municipal highlights of 1946, 34-35
Excise taxes. Recent federal actions, 333

F

Fairlie, John A.: Death, 53
Federal aid. Hoge, Vane M.: Federal aid for local hospitals, 69-72; Recent federal actions, 76, 140-41
Federal legislation. Cornell, Herbert W.: Legal restraints on political activity of public employees, 190-95; Recent federal actions affecting cities, 17, 51, 76, 107, 140, 267, 299, 333
Federal property. Hearings on taxing federal property, 213. *See also* Surplus federal property
Finance. Bane, Frank: Chart for state-local relations, 37-38; Bromage, Arthur W., and Perkins, John A., 10-12; Carpenter, H. Beach: Pay-as-you-go policy for capital improvements of small city, 139-40; Cities finance transit improvements, 309-10; City radio station makes profit, 181; Crowley, John C.: Some new state laws affecting cities, 326-28; Financing airports returned to cities by federal government, 261-65; Finance news, 26, 57, 87, 117, 147, 177, 274, 310; Finance officers adopt policy on local fiscal practices, 52-53; Finance officers hold large annual meeting in New York, 205; Highlights of city managers' conference, 321, 322; Methods of financing municipal parking facilities, 295-98; New sources of local revenue, 23, 113-14, 143, 176, 210, 272; New sources of municipal revenue, 82-83, 244, 307, 339, 362; Organizing and financing municipal recreation activities, 199-202; Pay-as-you-go plan for capital improvements, 270; Profits from city-owned liquor stores, 117; Recent federal actions, 299; Revenue, expenditure and debt trends analyzed by Census Bureau, 78-79; Simon, Herbert A., and Simon, Dorothea Pye: Municipal highlights of 1946, 35; State aids local finance officers, 118; Survey of municipal policy on financing capital improvements, 104-106; To improve services and reduce cost, 243; *See also* Bonds; Debt; Federal aid; Licenses, Sales tax; Shared taxes; State aid; Taxation
Fire insurance. Fire insurance rates reduced, 26
Fire prevention. Bugbee, Percy: How to prevent hotel fires, 43-47; Conference suggests continuous attack on fire safety problem, 170; No smoking in bed, 182; No smoking in retail stores, 210; Recent federal actions, 76, 299-300; Winners in fire and traffic contests, 148
Fire protection. Fire protection outside large cities, 276; Install fire department radio, 182; Installs new fire alarm system, 276; Kimball, Warren Y.: Ladder fire trucks should be equipped as pumpers, 266; New hotel fire safety rules, 215; Outside fire service by contract, 364; Radio and fire apparatus, 87; Texas City disaster points up lessons for cities to learn, 203-204
Firemen. Combine fire and police forces? 147; Minimum pay for police and firemen, 182; No pay for sleeping time, 82; Radio for firemen, 115

G

Garbage disposal, *see* Refuse disposal
Gifts. Cities receive useful gifts, 181
Gordy, J. Forsythe: Atlanta annexation defeated, 308-309
Government publications. Recent federal actions, 333
Governmental administration. Citizen agency samples public opinion on government, 269-70
Graves, Richard: Challenge of top management, 350-53

H

Harrell, C. A.: City appoints assessor and modernizes assessment procedures, 302-303; Code and rules for sanitary control of eating places, 77
Harris, Helen M.: Recommends cooperative library service in metropolitan area, 20-21
Health. Annual vaccination of dogs, 305-306; City "sells" restaurant sanitation, 177; Closes eating places, curbs dogs, 117; Creates special housing court, 305; Harrell, C. A.: Code and rules for

sanitary control of eating places, 77; Emphasis on food-handler sanitation, 181; New housing projects include health units, 214; New state legislation affecting cities, 286; Reporting causes of death, 180; *See also* Hospitals
Highways. Recent federal actions, 267-68
Hoge, Vane M.: Federal aid for local hospitals, 69-72
Hospitals. Hoge, Vane M.: Federal aid for local hospitals, 69-72; Morris, Paul K.: Appraisal of municipal hospital management, 160-64; Recent federal actions, 52
Hotels. Bugbee, Percy: How to prevent hotel fires, 43-47; Cities curb hotel rent boosts, 273; Hotel fire safety measures, 25; More cities control hotel rents, 310; New hotel fire safety rules, 215
Hours of labor. Adopt shorter work week, 340; Five-day week and sick leaves, 245; Oppose three-platoon work schedule, 56; Peitzsch, Frederick C.: Trends in municipal personnel problems, 127-29; Shorter work week, 278
Housing. Ahern, Philip C.: Citywide survey on substandard housing, 21; Cities complete housing projects, 87; Cities in housing business, 340-41; City builds houses, 211; City to build homes, 27; Creates special housing court, 305; Housing projects include health units, 214; Low-rent housing, 179; New state legislation affecting cities, 286-87; News on housing front, 306-307; Recent federal actions, 17, 267, 300, 333

I

In-service training. Bromage, Arthur W., and Perkins, John A.: In-service training for municipal officials, 10-12; Elliott, Clarence H.: Training employees in public relations, 222-25; Highlights of city managers' conference, 325-26; Meyer, Charles A.: City employees get on-the-job training in public relations, 138-39; Morales, M. F.: On-the-job training for supervisory and new employees, 79-80. *See also* Training
Insurance. Buys insurance on competitive basis, 56; Regulating taxicabs, 84; *See also* Fire insurance; Life insurance
Intergovernmental relationships. Bane, Frank: Chart for state-local relations, 36-40; New state legislation affecting cities, 288-89; Recent federal actions, 267, 334
International City Managers' Association. Graves, Richard: Challenge of top management, 350-53; Highlights of city managers' conference, 319-26; Special publications, list, 28
International Congress of Administrative Sciences, 7th, Berne. Emmerich, Herbert: International conferences of municipal interest, 303
International Congress of Local Authorities, 7th, Paris. Emmerich, Herbert: International conferences of municipal interest, 303
International Management Congress, 8th, Stockholm. Emmerich, Herbert: International conferences of municipal interest, 303

J

Juvenile delinquency. Capes, Robert P.: State helps cities to prevent juvenile delinquency, 19-20; Ososke, George W.: Citizens' committee prepares master plan on youth problems, 204-205; Recent federal action, 17-18

K

Kimball, Warren Y.: Ladder fire trucks should be equipped as pumpers, 266
Kreml, Franklin M.: Traffic can be controlled, 195-98

L

Labor relations. Municipal agency settles labor disputes in metropolitan area, 51; Recent federal actions, 107
Labor unions, *see* Unions
Leaves of absence. Five-day week and sick leaves, 245; Leave with pay for military training, 276
Legislation. Bane, Frank: Chart for state-local relations, 38-39
Legislation. *See also* Codes; Federal legislation; Ordinances; State legislation
Libraries. Harris, Helen M.: Recommends cooperative library service in metropolitan area, 20-21
Licenses. Increases business licenses, 25; Licenses based on gross receipts, 26; Licenses sidewalk photographers, 246-47; Municipal regulation of taxicabs, 358; New sources of local revenue, 55; Outlaws ticket scalpers, 83; Regulates professional bondsmen, 277-78
Life insurance. Small city provides group life insurance for employees, 206
Lotteries. City prohibits, 367

M

McClure, Russell E.: "Know Your City Week" brings over 6,000 citizens to city hall, 170-71
Management. Graves, Richard: Challenge of top management, 350-53; Nolting, Orin F.: Management policy on employee relations, 5-10; Planning and organization for office management, 226-29
Management Information Service. Ridley, Clarence E.: Advisory services help cities solve problems, 254-57
Mayors. Mayors hold annual conference, 59
Meyer, Charles A.: City employees get on-the-job training in public relations, 138-39
Moak, Lennox L.: Voters in Baton Rouge approve city-county consolidation, 302
Morales, M. F.: On-the-job training for supervisory and new employees; 79-80; Training municipal employees in public relations, 49-50
Morris, Paul K.: Appraisal of municipal hospital management, 160-64
Motion pictures. City services in movies and radio, 212
Motor vehicles. Motor vehicle death trends, 22, 54, 81, 112, 142, 174, 209, 242, 271, 304, 338, 361; Policy on use of city-owned cars, 215-16; *See also* Traffic control
Municipal activities. Radio, tax leaflets, open house, 363; Simon, Herbert A., and Simon, Dorothea Pye: Municipal highlights of 1946, 34-35; Slayton, William L.: City council sponsors radio programs to inform public, 334-35; What American cities are doing, 23, 55, 82, 113, 143, 175, 210, 243, 273, 305, 339, 362
Municipal Finance Officers Association. Finance officers adopt policy on local fiscal practices, 52-53; Finance officers hold large annual meeting in New York, 205
Municipal leagues. City dues held a public purpose, 56
Municipal problems. Advisory votes on municipal

problems, 145; Current municipal problems, 13, 47, 73, 104, 136, 165, 199, 237, 261, 295, 329, 357; International organizations renew conferences on municipal problems, 141; Research agency to help officials, 179

Municipal records. Van Schreeven, William J.: How to handle municipal records, 66-69

Municipal services. Administrative changes, new services, 145-46; City services in movies and radio, 212; Guide to city activities aids citizens in use of services, 111; Large city proposes city halls, 179; McClure, Russell E.: "Know Your City Week" brings over 6,000 citizens to city hall, 170-71; Ridley, Clarence E.: Advisory services help cities solve problems, 254-57; Roterus, Victor: Some effects of population changes on municipal services, 158-60; Small city plans new city hall, 216; To improve services and reduce cost, 243

N

National Municipal League, 357

National Safety Council. Cities secure advice on traffic problems, 268

National Trends in Selected Fields. 22, 54, 81, 112, 142, 174, 209, 242, 271, 304, 361

News Items from Here and There. 211, 245, 278, 309, 363

News of the Month. 17, 51, 76, 107, 138, 170, 202, 240, 267, 299, 333

Noise abatement. Cities take steps to reduce noise, 341-42

Nolting, Orin F.: Management policy on employee relations, 5-10

O

Ordinances. Adopts comprehensive taxicab ordinance, 341; Controls architectural design, 309; Minneapolis adopts FEP ordinance, 119; New ordinances adopted, 83, 177, 275, 342, 368; Outlaws ticket scalpers, 83; Regulating taxicabs, 84; *See also* Codes

Ososke, George W.: Citizens' committee prepares master plan on youth problems, 204-205

P

Parking. Cities move toward off-street parking, 148-49; Cities plan parking garages, 58-59; Cities struggle with automobile parking problems, 207-208; Detroit considers parking garages, 179; Enforcing parking regulations where meters are used, 329-32; Highlights of city managers' conference, 322; Large city plans off-street parking, 116; Methods of financing municipal parking facilities, 295-98; More news about parking problem, 244-45, 342-43; New state legislation affecting cities, 287; New York considers off-street parking, 180; Off-street parking, no curb space, 86-87; Parking lots and garages, 24; Parking lots established by 65 cities in 1946, 108-109; Promotes erection of parking garages, 176; Providing off-street parking, 365-66; Requires off-street parking, 83; Revenue bonds for parking lots, 340; Seventy cities require off-street parking, 216; Solving parking and traffic problems, 308; Typical approach to solving parking problem of large city, 336-37; What cities are doing about parking problem, 268-69

Parking meters. Enforcing parking regulations where meters are used, 329-32; Meters in parking lots, 178; Meters pay for parking lots, 113; Parking meters in 1,200 cities, 367; Parking meters in parking lots, 340; Public favors parking meters, 55-56

Peitzsch, Frederick C.: Trends in municipal personnel problems, 126-30

Pennekamp, John D.: Where do we go from here? 72

Pensions, *see* Retirement

Perkins, John A.: In-service training for municipal officials, 10-12

Personnel. Baird, Charles R.: City analyses requests for new employees, 300-301; Cornell, Herbert W.: Legal restraints on political activity of public employees, 190-95; Crowley, John C.: Some new state laws affecting cities, 327, 328-29; Film strips portray methods of selecting civil service employees, 110-11; Highlights of city managers' conference, 324-25; Nolting, Orin F.: Management policy on employee relations, 5-10; Peitzsch, Frederick C.: Trends in municipal personnel problems, 126-30; Personnel news, 25, 56, 85, 116, 144, 175, 210, 247, 306, 342, 364; Shorter work week and other news, 278; *See also* Employment; Hours of labor; Salaries, etc.

Personnel Exchange Service. 29, 62, 88, 122, 150, 185, 217, 249, 282, 314, 343, 370

Pick of the Month. 30, 60, 89, 120, 151, 183, 218, 250, 280, 312, 345, 368

Pickup, Robert E.: Survey shows how schools can find money for salary increases, 109-10

Planning. City planners discuss planning goals and techniques, 204; City promotes business activity, 119; Joint action in metropolitan area, 59; Planning and organization for office management, 226-29; Simon, Herbert A., and Simon, Dorothea Pye: Municipal highlights of 1946, 35; What makes your city tick? 84-85; Puts plans in action, 366. *See also* City planning; Regional planning

Police. Advertises for police personnel, 274-75; Combine fire and police forces? 147; Highlights of city managers' conference, 321-22; Minimum pay for police and firemen, 182; Negro police in over 100 cities, 178; News about city police, 85; Taylor, Charles H.: Trend toward one-man police cars, 131-35; Train police officers and judges, 277; Train in race relations, 364

Population. News of the month, 299; Roterus, Victor: Some effects of population changes on municipal services, 158-60; Urban population booms, 214

Price fixing. Price-fixing practices coming up for trial, 240

Public domain. Recent federal actions, 17

Public health, *see* Health

Public opinion polls. Citizen agency samples public opinion on government, 269-70

Public relations. Elliott, Clarence H.: Training employees in public relations, 222-25; Highlights of city managers' conference, 325; Mails bulletin to every home, 272; McClure, Russell E.: "Know Your City Week" brings over 6,000 citizens to city hall, 170-71; Meyer, Charles A.: City employees get on-the-job training in public relations, 138-39; Pennekamp, John D.: Where do we go from here? 72; Radio, tax leaflets, open house, 363; Slayton, William L.: City council sponsors radio programs to inform public, 334-35; Training municipal employees in public relations,

47-50; Use of radio in reporting to public, 136-38
Public utilities, *see* Utilities
Public works. Carpenter, H. Beach: Pay-as-you-go policy for capital improvements of small city, 139-40; Cities receive useful gifts, 181; Highlights of city managers' conference, 322; Pay-as-you-go plan for capital improvements, 270; Recent federal actions, 17; Recent public works news, 26; Simon, Herbert A., and Simon, Dorothea Pye: Municipal highlights of 1946, 34; Survey of municipal policy on financing capital improvements, 104-106
Purchasing. Adopt joint purchasing plan, 272-73; City rejects high bids, 311; Price-fixing practices coming up for trial, 240

R

Race relations. Cities promote better race relations, 118; News on housing front, 306-307; Training police, 364
Radio. City radio station makes profit, 181; City services in movies and radio, 212; Install fire department radio, 182; Installs three-way radio, 23-24; Radio and fire apparatus, 87; Radio for firemen, 115; Radio, tax leaflets, open house, 363; Slayton, William L.: City council sponsors radio programs to inform public, 334-35; Use of radio in reporting to public, 136-38
Rat control. Year-round programs, 365
Real Estate. Handling city-owned real estate, 275
Records, *see* Municipal records
Recreation. Atkinson, John B.: City plans broad recreation program, 171-72; Capes, Robert P.: State helps cities to prevent juvenile delinquency, 19-20; Cities receive useful gifts, 181; Living war memorials popular, 144; Organizing and financing municipal recreation activities, 199-202; Sets up broad programs, 367
Redevelopment. City attacks blighted areas, 275; To redevelop blighted areas, 27; *See also* Slum clearance
Refuse disposal. Adopts sanitary landfill method, 114-15, 247; New taxes and service charges, 25; Refuse collection practices, 27-28; Surveys garbage collection practices, 311; Trends in revenues and service charges, 103; Voters and court disapprove special taxes, 247
Regional planning. Toward metropolitan planning, 180
Rents. Cities curb hotel rent boosts, 273; City council votes rent increases, 23; More cities control hotel rents, 310
Reporting. Custer, Richard H.: Trends in reporting to public, 40-43; Reporting to public, 27; Use of radio in reporting to public, 136-38
Restaurants. City "sells" restaurant sanitation, 177; Closes eating places, 117; Harrell, C. A.: Code and rules for sanitary control of eating places, 77
Retirement. Combines three pension funds, 180-81; Five cities adopt retirement plans, 248; Peitzsch, Frederick C.: Trends in municipal personnel problems, 129-30; Small city adopts retirement plan, 115-16
Revenue, *see* Finance
Rhyne, Charles S.: Employee unions discussed at conference of city attorneys, 18-19
Ridley, Clarence E.: Advisory services help cities solve local problems, 254-57
Roberts, S. M.: Training municipal employees in public relations, 50
Roterus, Victor: Some effects of population changes on municipal services, 158-60
Rowlands, David D.: Improving appearance of cities, 2-4

S

Safety. Hotel fire safety measures, 25; Winners in pedestrian safety contest, 213-14; *See also* Fire prevention; Fire protection; Motor vehicle death trends; Traffic safety
Salaries. Cities grant pay raises, 273; Cost-of-living pay adjustment plans for city employees, 13-17; Minimum pay for police and firemen, 182; No pay for sleeping time, 82; Pay scales studied in New York, 118-19; Peitzsch, Frederick C.: Trends in municipal personnel problems 126-29; Pickup, Robert E.: Survey shows how schools can find money for salary increases, 109-10; State fixes minimum pay levels, 311; Study pay rates in metropolitan areas, 277
Sales taxes. County adopts retail sales tax, 308; Validates municipal gross sales taxes, 243; Voters approve local sales tax, 175
Sanitation, *see* Health
Sewage disposal. Combines water and sewer departments, 310; Revenue bonds for sewage plant, 363
Sewer rentals. Adopts sewer service charges, 211; Combines water and sewer departments, 310; Sewer charges average one-fourth of water bill in Texas cities, 172-73; Trends in revenues and service charges, 102-103
Shared taxes. Cities seek share of state revenues, 24
Sick leaves, *see* Leaves of absence
Simon, Dorothea Pye: Municipal highlights of 1946, 34-35
Simon, Herbert A.: Municipal highlights of 1946, 34-35
Slayton, William L.: City council sponsors radio programs to inform public, 334-35
Slum clearance. High cost of slum areas, 58; Some recent court decisions, 213; To redevelop blighted areas, 27. *See also* Redevelopment
Smith, Harold D.: Death, 53
Smoke abatement. Cities fight smoke nuisance, 178-79; More action on smoke abatement, 273-74; Several cities adopt air pollution control measures, 202-203; Smoke control, 28
State aid. State aid for city airports, 143
State legislation. Crowley, John C.: Some new state laws affecting cities, 326-29; New state legislation affecting cities, 286-89
State-local relationships, *see* Intergovernmental relationships
Street lighting. Survey of street lighting costs in eleven cities, 237-39
Street names. Gumwood street name signs, 206
Streets. Biser, D. Benton: Low-cost methods maintaining sheet asphalt streets, 77-78; Recent federal actions, 333; Restoring pavement cuts, 85
Strikes. Bars police union, forbids strikes, 117; City acts to prevent strikes, 76; Gas utility employees strike, 147; New state legislation affecting cities, 289; Simon, Herbert A., and Simon, Dorothea Pye: Municipal highlights of 1946, 35; Strikes in 43 cities in 1946, 147-48
Subdivisions. Rowlands, David D.: Improving appearance of cities, 2
Supermarkets. Cities plan produce supermarkets, 85
Surplus federal property. Recent federal actions, 76, 267, 334; War surplus, 179

T

Tax delinquency. Cities reduce current tax delinquency, 301-302

Taxation. Cities adopt new taxes, 241; Hearings on taxing federal property, 213; Highlights of city managers' conference, 321; New sources of local revenue, 55; New taxes and service charges, 24-25; State aids local finance officers, 118; State increases local tax powers, 114; Tax billing methods, 343; Trends in municipal tax revenues and service charges, 101-103; Voters and court disapprove special taxes, 247; *See also* Admissions taxes; Assessment; Excise taxes; Sales taxes; Shared taxes

Taxicabs, *see* Transportation

Taylor, Charles H.: Trend toward one-man police cars, 131-35

Traffic control. Highlights of city managers' conference, 322; Kreml, Franklin M.: Traffic can be controlled, 195-98; News about city police, 85; National Institute for Traffic Training, 146; Solving parking and traffic problems, 308; Traffic consulting service for cities, 116

Traffic safety. Cities secure advice on traffic problems, 268; City issues safety stickers, 23; New state legislation affecting cities, 287-88; New traffic law enforcement plan, 94-100; Promotes safe driving of city cars, 182; Recent federal actions, 333; Traffic safety pays, 215; Winners in fire and traffic contests, 148

Traffic violations. Adopt uniform traffic law enforcement plan, 240; "Brands" chronic traffic violators, 243; Cities increase traffic violation fines, 241; Higher fines for traffic violators, 274; New traffic law enforcement plan, 94-100; Training traffic court judges, 114

Trailer camps. Regulates trailer camps, 277

Training. Custer, Richard H.: University sponsors training institute for managers, 335-36; National Institute for Traffic Training, 146; Train police officers and judges, 277; Training for administrative personnel, 341; Training municipal employees in public relations, 47-50; University of Florida sponsors short course for city managers, 240-41; *See also* In-service training

Transportation. Adopts comprehensive taxicab ordinances, 341; Buses, airports, and utility rates, 146; Cities finance transit improvements, 309-10; Municipal regulation of taxicabs, 357

U

Unions. Bars police union, forbids strikes, 117; Nolting, Orin F.: Management policy on employee relations, 5-10; Peitzsch, Frederick C.: Trends in municipal personnel problems, 130; Rhyne, Charles S.: Employee unions discussed at conference of city attorneys, 18-19; Statewide policy on labor unions, 211; Trend in city employee unions, 214-15; Union cannot force workers to join, 275-76

Utilities. Gas utility employees strike, 147; Highlights of city managers' conference, 322; Here and there in utility news, 248; Over 3,400 cities use public power, 246; Public utility news, 59; Trend in airport, electric, and gas utilities, 362

Utilities—Rates. Buses, airports, and utility rates, 146; Electric bills continue to drop, 305

V

Van Schreeven, William J.: How to handle municipal records, 66-69

Veterans' preference. Courts rule on veterans' preference, 243-44; Peitzsch, Frederick C.: Trends in municipal personnel problems, 129

Views on the News. 1, 33, 65, 93, 125, 157, 189, 221, 253, 285, 317, 349

W

Wages, *see* Salaries

War memorials. Living war memorials popular, 144

War surplus, *see* Surplus federal property

Water supply—Rates. Combines water and sewer departments, 310; Sewer charges average one-fourth of water bill in Texas cities, 172-73; Water charges outside city limits, 311

What American Cities Are Doing. 23, 55, 82, 113, 143, 175, 210, 243, 273, 305, 339, 362

Y

Youth problems. Ososke, George W.: Citizens' committee prepares master plan on youth problems, 204-205

Z

Zoning. Controls architectural design, 309; Rezone to enforce master plan, 84; Rezoning to stop blight, 119; Rowlands, David D.: Improving appearance of cities, 2-4; Some recent court decisions, 213

New Ninth Edition Now in Press

of

"RESULTS OF PUBLICLY-OWNED ELECTRIC SYSTEMS"

This volume of about 400 pages gives a record of the new rates, earnings, production, consumers, operating expenses, free services, taxes paid and other operation statistics of over 600 cities of population 2500 and upward.

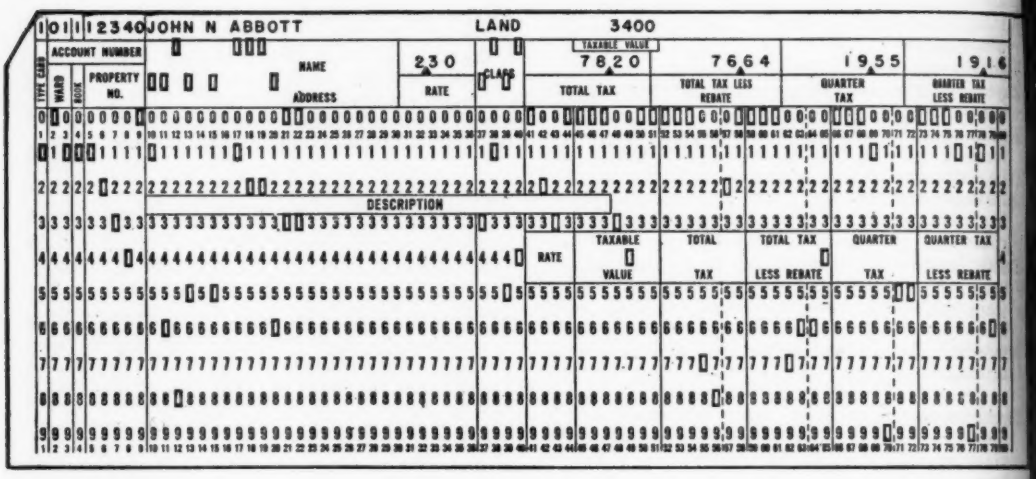
The record shows Diesel, Steam and Hydro plants, also records of publicly-owned distribution systems independent of generation plants. Competitive installations are also shown.

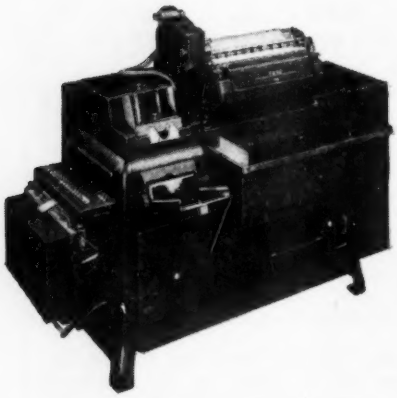
A free copy goes to every city owning its electric utility and where that city has furnished us its rates and operating data. To all others the charge is $10 per copy prepaid. Orders now are being received by the publishers, Burns & McDonnell Engineering Company, 95th & Troost, Box 7088, Kansas City, Missouri.

This is the only record, book, or volume published giving rates, earnings, and operating data pertaining exclusively to publicly-owned electric systems.

It is indispensible as a reference in the hands of Mayors, Managers, Superintendents or anyone interested in the utility business.

IBM Equipment. Aids Local Government to Improve Public Service





The IBM Accounting Method provides progressive public officials with efficient means to improve public service at minimum cost. IBM Cards, such as the Tax Master Accounting Card illustrated, facilitate the maintenance of current records and make possible the automatic preparation of all desired reports.

Flexible, accurate, fast, and economical IBM Electric Punched Card Accounting Machines meet the demands of large or small governmental units. Accounting requirements of every government department—Taxation and Finance, Payroll, Public Works, Health, Welfare, Education, Public Safety, and others—are satisfied with the utmost efficiency.

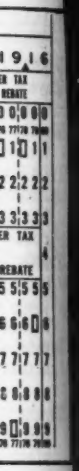
You are invited to write for a new booklet which tells how your local government's accounting routines can be handled with greater speed and accuracy by IBM Machines.

IBM

ELECTRIC PUNCHED CARD ACCOUNTING MACHINES AND SERVICE BUREAU FACILITIES

ELECTRIC TYPEWRITERS . . . PROOF MACHINES . . . TIME RECORDERS AND ELECTRIC TIME SYSTEMS

International Business Machines Corporation, World Headquarters Building, 590 Madison Avenue, New York 22, N. Y.



ressive
public
ne Tax
te the
ole the

Electric
mands
unting
t—Tax-
Health,
are sat-

which
outines
acy by

CHINE

22, N. Y